

**NYS COUNCIL ON CHILDREN AND FAMILIES
INTERAGENCY RESOLUTION UNIT
HELPS CHILDREN, YOUTH AND YOUNG ADULTS
WITH COMPLEX CONDITIONS ACCESS NEEDED SERVICES**

The NYS Council on Children and Families (CCF) emphasizes cross-agency collaboration to strengthen systems of care to enable New York's children, youth and young adults realize their optimal potential.

The Interagency Resolution Unit (IRU) **helps** to:

- Facilitate individual children, youth and young adults and their families receiving the most appropriate community-based or residential services
- Minimize delays in arranging services or placement
- Resolve interagency disputes that impede timely service delivery or placement

When to contact the Interagency Resolution Unit for a child, youth or young adult with complex needs?

- After all service options have been explored by working with relevant local, regional and state officials and services cannot be identified or accessed.
- A parent or caregiver feels their child's needs are not being met.
- A child, youth or young adult is in an Emergency Room, medically cleared for discharge, and assistance with a discharge plan is needed.

Who can refer to the Interagency Resolution Unit?

- Individuals (self-referral)
- Parents, Relatives, Caregivers
- Family Court Judges
- School Districts
- Local Departments of Social Services
- State Agencies and their Local or Regional Offices
- Voluntary (Non-profit) Organizations
- County and State Legislators
- Out-of-state Residential Schools and Programs
- Advocates

What is needed to make a referral? A person making a referral must provide the following:

- CCF Intake and Release of Information forms (found here: [Interagency Resolution](#))
 - Medical History
 - Psychological Assessment
 - Psychiatric and Functional Assessments
 - Psycho-Social History
 - Individual Education Program (IEP)
 - Tracking and Billing System (TABS) Number, if any
 - Court Proceedings, if any
 - Recent Service and Placement History
 - Description of Barriers Encountered in Accessing Services
- *** **All information is maintained confidentially.** ***

Questions? Please refer to CCF's [Interagency Resolution](#) webpage or contact CCF's Interagency Resolution Unit:

- Chris Tosado, IRU Director, at chris.tosado@ccf.ny.gov or (518) 474-8443
- Sheila Jackson, IRU Coordinator, at sheila.jackson@ccf.ny.gov or (518) 402-3284
- Kathleen Rivers, IRU Assistant Coordinator, at kathleen.rivers@ccf.ny.gov or (518) 473-9032